

Student Assistant for Internal Communications

Deadline:
12-07-2026

You can look forward to gaining hands-on experience with a wide range of communication tasks and becoming part of an exciting department responsible for media relations, marketing, and communications related to the Metro and Light Rail, as well as internal communications.

Contact person:
Michael Dakuri Kasten

Your tasks will include:

Position type:
Deltid

- planning and writing articles for our intranet
- creating content for our in-house information screens
- producing graphic materials in Canva
- developing communication plans
- creating posts for our LinkedIn profile
- helping organise the annual Company Day for 400 colleagues at Metroselskabet
- analysing and communicating how our content performs

We always value new ideas and perspectives. That is why there is plenty of opportunity to shape the position in the direction that matches your interests.

We imagine that you:

- write in an engaging and grammatically correct way in both Danish and English
- are proactive and approachable, and enjoy collaborating across the organisation
- are creative, have a strong sense of aesthetics, and are familiar with—or willing to learn—Canva and SharePoint
- are able to tailor messages to different platforms and target audiences
- work in a structured way and stay focused on your tasks
- are currently enrolled in a relevant higher education programme, such as rhetoric, communication, journalism, Danish, or a similar field

What can we offer?

- A rewarding student job with strong professional relevance, where sparring and development are prioritised
- An inspiring professional environment with engaged colleagues
- An attractive canteen scheme
- Free travel on the Metro, which stops right at our door

About us

As a student assistant, you will become an important part of the Communication and Marketing unit, which works every day to improve internal and external communication about the Metro and the Greater Copenhagen Light Rail. You will join the team responsible for developing and managing internal communication for the organisation's 400 employees.

In addition to sharing an office corridor with 25 great colleagues, you will also become part of the department's group of six student assistants, who enjoy a strong sense of community.

Your application

If you see yourself in this role, please send us your CV and a motivated application no later than 12 July 2026.

We expect to hold interviews in weeks 29 and 32, and we hope you will be able to start during August, when you will be onboarded by our current student assistant.

If you have any questions about the position, please contact Team Leader Lars Winge at +45 72 42 48 07 or by email at lwi@m.dk.

We look forward to hearing from you.

At Metroselskabet, we see diversity as a strength that contributes to innovative problem-solving and the company's continued development. Metroselskabet is a diverse workplace with many nationalities and professional backgrounds represented, and we continuously work to strengthen inclusion, belonging, and cohesion among our employees. We therefore encourage all qualified candidates to apply for the position.